

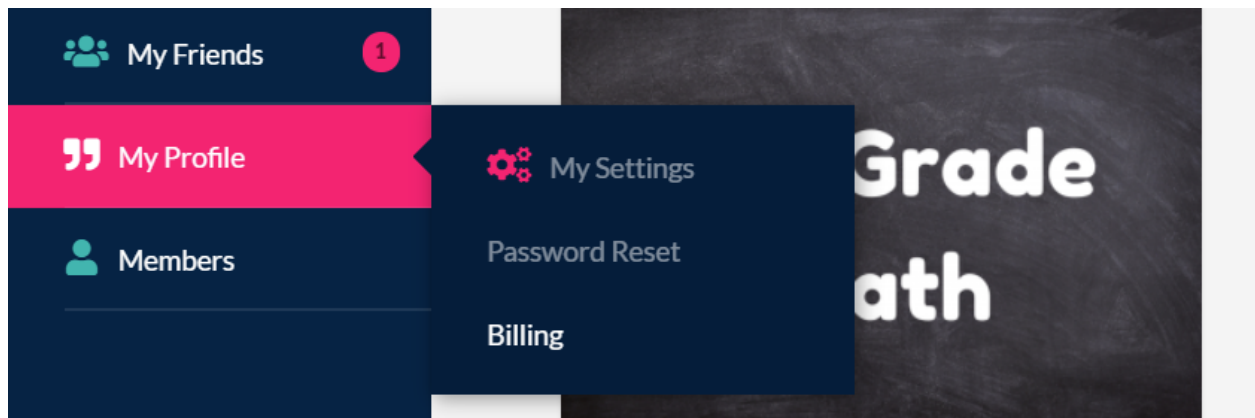
## Step-by-step cancellation of subscription

**Important Note:** Cancellation will result in losing access to your subscription immediately. If you do not wish to lose your access to MTC resources, plan your cancellation so that it's at least 48 hours before the subscription renewal so that the system can properly execute the instruction or you can contact us for further support if you're experiencing difficulty.

To cancel your subscription, make sure you're logged in to <https://members.mathteachercoach.com/> using your username/email address and password.

Please contact support [jeff@geometrycoach.com](mailto:jeff@geometrycoach.com) if you're having any difficulty logging in.

Navigate to My Profile > Billing



You'll be taken to a new page to fill in your email address to receive a cancellation link. Make sure you supply the email address that your subscription is linked to and click "Send me my Link".

Language: English

## Update info / view purchase history

Enter the **email address** you used when purchasing and we'll email you a link to access this area.

[Send me my link](#)

Language: English

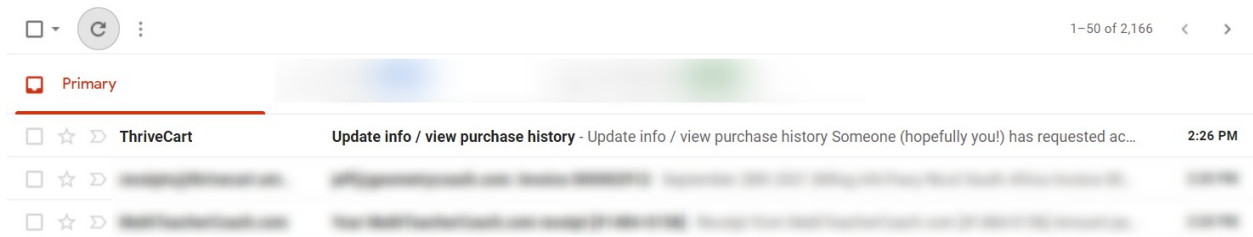
## Update info / view purchase history

Please check your email in a few minutes, and click the link we've sent you!

[Go back](#)

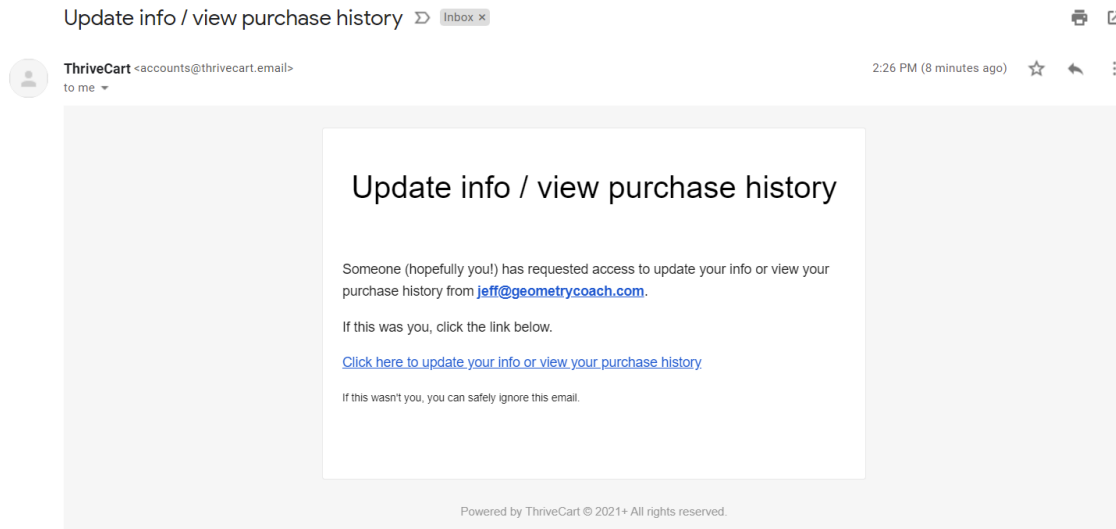
Powered by ThriveCart. Copyright © WebActiv 2021+

After a few minutes, go to your email inbox where you'll see an email from ThriveCart and the subject link Update info / View Purchase History.

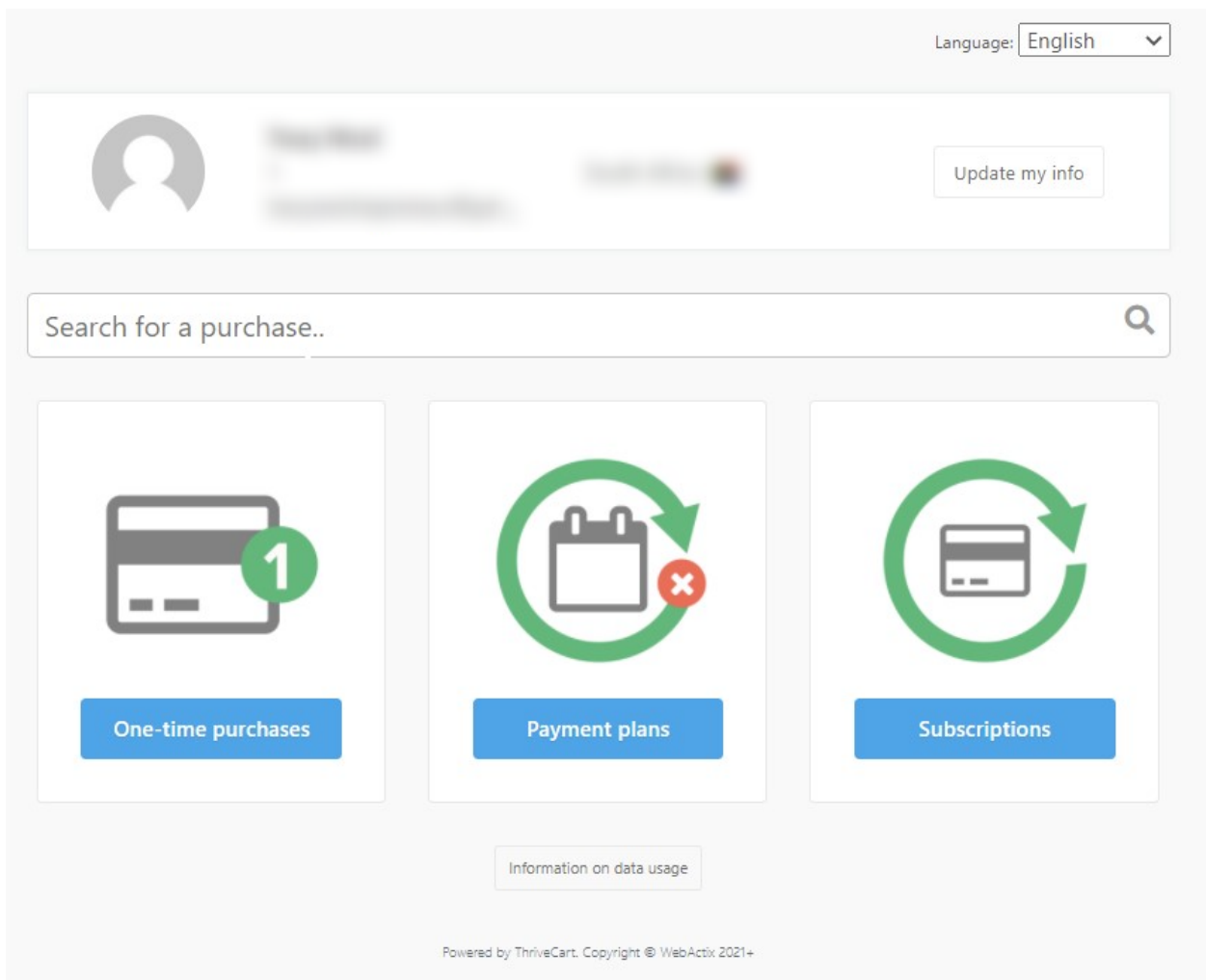


If the email is not in your primary inbox, check promotions, updates, spam and junk in case it's landed there.

Open the email and follow the link as instructed



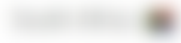


## Select Subscriptions




You'll now be able to view your subscription. In this example, it's a monthly subscription to 3rd grade. However, your's may be different, depending on what you subscribed for.

Language: English ▾

   [Update my info](#)




Your subscriptions [Go back](#)

[Trials](#) [Current](#) [Cancelled](#)

 **Elementary School - Monthly Member**  
(3rd Grade Math - Monthly Member)  
09/28/21 2:20pm [Update card info](#) [View](#) \$47.00 USD

Click View

Language: English ▾

   [Update my info](#)

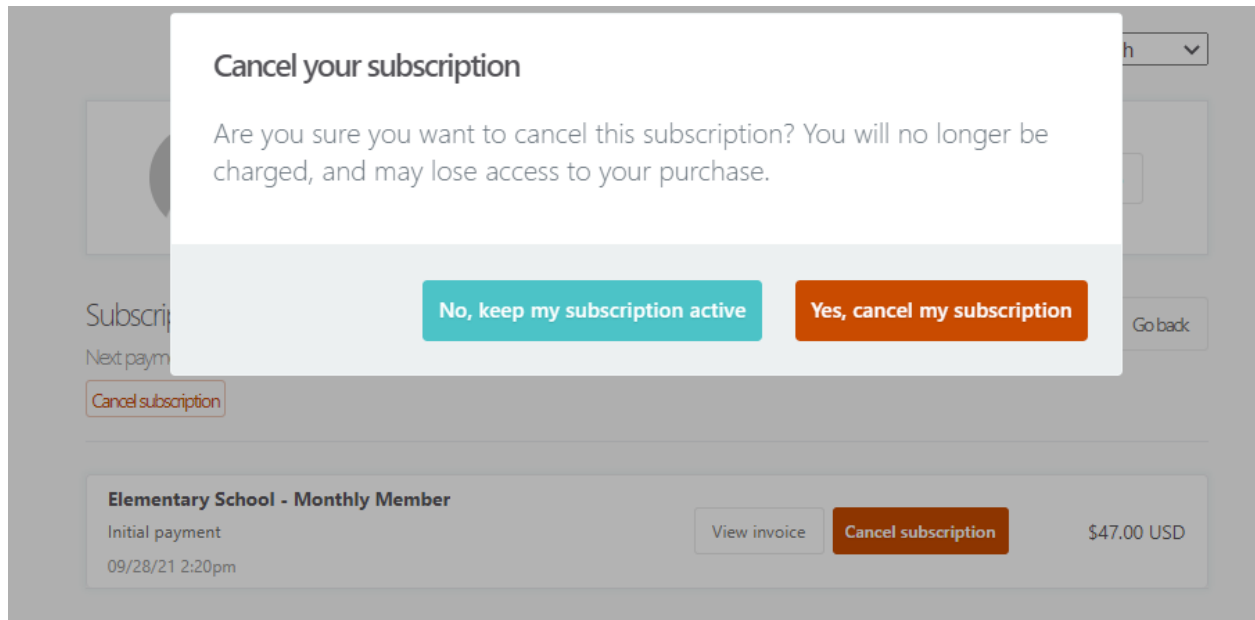
Subscription payments for: Elementary School - Monthly Member [Go back](#)

Next payment due: October 28th 2021

[Cancel subscription](#)

**Elementary School - Monthly Member**  
Initial payment [View invoice](#) [Cancel subscription](#) \$47.00 USD  
09/28/21 2:20pm

You'll now be given the opportunity to cancel your subscription. Click on the red button that says "Cancel subscription" and confirm your decision with "Yes, cancel my subscription" and an extra layer of confirmation, "Yes, I'm sure!"



All set. Your subscription is now cancelled.